

Covenant Violation Process

- 1) First notice sent to homeowner will be via email if we have a signed Electronic Disclosure Authorization form on file, otherwise a letter will be mailed via USPS. The homeowner will have 7 calendar days to correct the violation.
- 2) If the violation remains unresolved after 7 days, a second notice, in the form of a letter, will be sent via USPS. The letter will designate a date and/or time frame to have the violation corrected to avoid fines.
- 3) If the violation remains unresolved after the date/time specified in the second notice another letter will be sent via certified mail. This notice will outline the commencement of daily fines and the duration of those fines.
- 4) If the violation remains unresolved after Step 3 the homeowners account will be turned over to collections.