

Electronic Disclosure Authorization Form

Please complete and return this form to authorize Waterford Sound Owners Association, Inc. to use your email address for general association-related communications. This authorization restricts the use of your email address for only the purposes of communications from Waterford Sound Owners Association, Inc. Board of Directors, through either direct communication from the Board or through the Association's agents. Your email address will not be shared with third parties.

Please mail this form to Waterford Sound Owners Association, Inc., P O Box 6389, Navarre, FL 32563, or send a scanned, signed copy via email to president@waterfordsoundhoa.com.

I hereby authorize Waterford Sound Owners Association, Inc. (HOA) to use my email address, as described above, for association-related communications. I understand that no email communications will be used to replace any official notices required by our governing documents and/or by applicable Florida Statutes. Official required HOA notices will continue to be sent to the members via USPS mailing. Waterford Sound HOA shall maintain, in accordance with applicable Florida statutes, the electronic mailing addresses of those members who consent to receive notice by electronic transmission. I understand that my authorization will remain in effect until my consent to receive notice by electronic transmission is revoked. I further understand that my consent to receive notice by electronic transmission can be revoked by me at any time by notifying Waterford Sound HOA directly. I agree to promptly notify the Association of any changes in my email address, so as to have a current email address on file with the Association.

Name (PRINT CLEARLY): _____

Waterford Sound Property Address: _____

Mailing address if different from above: _____

Email address to be used by Waterford Sound HOA (PRINT CLEARLY): _____

Signature: _____ Date: _____

WATERFORD SOUND OWNERS ASSOCIATION
P O BOX 6389, NAVARRE, FL 32566
EMAIL: info@waterfordsoundhoa.com or president@waterfordsoundhoa.com
WEBSITE: www.waterfordsoundhoa.com

FAQ's on the Electronic Disclosure Authorization Form

1. What is an “electronic disclosure authorization” form?

This authorization form, when completed and submitted by you will permit Waterford Sound HOA Board of Directors and Committees to communicate with you via email.

2. Why am I being asked to complete this authorization form?

It is the goal of your Board of Directors to improve communication in all aspects for the Waterford Sound community. Changes to Florida statutes dictate that certain steps be taken to protect the personal information of members. One of those steps is a requirement to receive written authorization from those members who wish to receive electronic notices from the HOA. Since electronic communication is faster, **less expensive**, more efficient and environmentally friendly, the Board of Directors has decided to ask those members wishing to receive electronic notices for their written permission.

3. What type of information will be communicated to me electronically?

It is NOT the goal of this Board of Directors to use email communication to replace any official notices that are required to be given by our governing documents and/or by applicable Florida statutes. While future email communications may discuss or relay similar information, official required HOA notices will continue to be sent via USPS mail until further notice of a policy change. It is the desire of the Board of Directors to mainly use electronic emails to send information considered to be general in nature.

For example:

Notices of upcoming HOA meetings

HOA newsletter

Notices of outside issues that have an impact on our community

And other HOA business that the Board determines appropriate

4. What happens if I don't complete the electronic disclosure authorization form?

You simply will not receive email communications from the HOA. You will continue to receive official notices required to be sent by our governing documents and/or by applicable Florida statutes, via USPS mailing. Notifications of bi-annual dues statements and Notice of Annual Meeting will continue to be sent via USPS. However, some communications, i.e., newsletters, will be cost prohibitive to be included in USPS mailings and will not be sent via USPS mail, but will be posted on the community website at www.waterfordsoundhoa.com.

5. Will my email be shared with anyone else other the Board of Directors?

No. Your signed authorization grants permission for Waterford Sound HOA to use your email address to convey association-related information, and the **ONLY** exception is if any future Boards may hire an outside management company.

6. How do I sign up?

Complete the enclosed form and mail or scan as directed on the form. If you have any further questions, please email info@waterfordsoundhoa.com